

Terms and Conditions 2020

Free trial class (children's classes)

- At NC Dance & Fitness we offer a free trial class before asking for any term payments to be made.
- Only 1 trial class can be obtained per child, per style of dance.

Adult classes

- All adults new to NC Dance & fitness receive their first class for half price.
- Only 1 half price class can be obtained per style of dance.
- Adult ballet can be paid weekly. Please try and bring the correct change to class as change will be limited. Termly options are available.
- Zumba (adult) is paid weekly.
- Zumba offer; Pay for 5 classes and get 1 free: If you pay for 5 classes in advance Naomi will provide you with a stamp card. This must be brought with you to every class. Once you receive 5 stamps a free class pass will be issued. This is valid for 1 month after issue.

Registration and Fee's, cancellation of classes and termination of attendance

- A registration form must be completed by all students who wish to join NC Dance & Fitness. This can be found on our website www.ncdancefitness/term-fees under our 'Term info' page or it can be emailed to you to fill in before you attend class (contact Naomi for the form). This form must be filled out in order to participate in class.
- Fees are to be paid in 2 half term payments (typically 5/6 weeks) or 1 full term payment (typically 12 weeks) after your free trial class. Payment is due before the term begins. If you are paying in 2 half term payments, the second payment will be due in the half term break before term starts again. Fees will be reviewed annually.

- Failure to pay these fees 7 days after your free trial/ before your next lesson may result in your place being lost in the class. Late payment of fees will be subject to an additional £5 late fee.
- You can pay fees via bank transfer (Details will be sent via email)
- If you wish to pay by cash, please ensure you provide the correct money in an envelope with your child's name clearly written on the front. The teachers will not carry cash to class with them.
- Please make all cheques payable to Naomi Callender and clearly write students name on back of cheque.
- If any class is cancelled due to a fault of our own, we will try to offer an alternative date/time to run the cancelled class. In the case of the class cancelling due to unforeseen circumstances that are not in our control e.g adverse weather conditions, no refund will be given. We will try our best to run a replacement class if possible.
- There is no refunds given if a child/ adult does not attend class.
- Half a terms notice is required if a student wishes to leave. Failure to do so will result in half a terms fee being charged.

Class code of conduct

- Once a child is settled into their class, parents are not permitted to watch and must wait outside the studio.
- Parents need to be aware that due to the nature of dance, physical contact may be necessary for the teacher when training the students.
- Students must be respectful towards their teacher and fellow students at all times. This will ensure the safety and well being of everyone in class.
- Students are responsible for their own property and bring items at their own risk.

- Students are not allowed to use mobile phones during class. Any mobiles brought into class must be switched off or put on silent for child protection purposes and the safety of others.
- Students are not permitted to leave the studio during a class without permission from the teacher.
- Students are expected to wear the correct uniform at all times.

Responsibilities

- Parents/ carers are responsible for the behaviour of any one under the age of 16 whilst at the studios premises, this includes siblings
- Parents are asked that they stay on the premisses at all times or close by incase of an emergency. If you need to leave, please make sure the responsibility of your child is passed to an appropriate adult.
- If your child injures themselves, becomes unwell or needs assistance an adult must be accessible at all times.
- Teachers are not responsible for the students once they leave the studio. We assume an adult should be waiting for them outside the studio or on the premises.

Photography/ filming of students

- Photographs of the students/ videos may be used for promotion of NC Dance & Fitness on social media. If you do not wish for your child photo/video to be taken please inform Naomi and make sure you have selected “NO” on the registration form under “do you give media consent?”
- Photography and filming of your child is not permitted apart from on the last week of term if we have a watching week. This will be the opportunity for the parents/ carers to see what the children have worked on over the term.

Data Protection

NC Dance & Fitness are committed in protecting all our student and clients information we are provided. We endeavour to ensure your data is not transferred to any 3rd party companies and we will not keep personal data for longer than necessary. We take the privacy and security of individuals and their personal information very seriously and take every reasonable measure and precaution to protect and secure the personal data that we process. All data given will be stored safely and securely. If we need to contact you for any reason, we will only contact you via the way you have chosen.

If you would like to see our other policies, please email us and we will provide you with a copy.